

**INTERAGENCY SERVICE CONTRACT
CLAY COUNTY SHERIFF'S DEPARTMENT
AND
SCHOOL DISTRICT OF CLAY COUNTY**

CONTRACT, made this 19th day of January 2006, by and between the Clay County Sheriff's Department located at P.O. Box 548, Green Cove Springs, Florida, hereinafter referred to as the "Sheriff's Department", and the School District of Clay County, hereinafter referred to as the "School District", with an office and place of business at 900 Walnut Street, Green Cove Springs, Florida.

WHEREAS, the Sheriff's Department desires to obtain juvenile delinquency prevention services for its Clay County residents who are in need of such services; and

WHEREAS, the School District, has professionally trained personnel who are experienced in the provision of such services;

NOW THEREFORE, in consideration of these premises and mutual terms of this Agreement the Sheriff's Department and the School District hereby agree as follows:

1. Duration: Title V grant cycle retroactively commences on January 1, 2006 and terminating on December 31, 2006 and shall be reviewed as needed.
2. Termination: This agreement, or parts of this agreement, may be terminated by either party at any time, upon no less than thirty (30) days written notice to the usual mailing address of either party.
3. Non-discrimination policy: Neither party shall discriminate on the basis of race, national origin, sex, handicap, marital status, or religion in the provision of services under this agreement.
4. The Sheriffs Department will pay to the School District the sum of \$134, 704 for prevention and intervention services stipulated in the Title V Florida Department of Juvenile Justice Delinquency Prevention Grant/Clay CARES Partnership Program. Invoices will be submitted on a monthly basis.
5. The School District of Clay County agrees:
 - a. To perform and carry out prevention and intervention services as part of the Clay CARES (Community Attendance Resources for Educational Success) Partnership Program funded through the Title V Florida Department of Juvenile Justice Delinquency Prevention Grant. This will be accomplished through a research-based approach that strengthens families and includes; Consequences of Truancy Workshops, case management, counseling, mentoring, positive incentives and consequences for non-compliance.

- b. To provide a diversion program for students who have been identified as having a pattern of non-attendance. The project will target students, ages 7 to 15, whose home school is located in zip code 32073 and has been identified as a school having a low average daily attendance (ADA) and a high percentage of students who had 20 or more absences during a school year. These schools are located in the northern part of the town of Orange Park and include; Orange Park High School, Orange Park Junior High School, Montclair Elementary, W.E. Cherry Elementary and Grove Park Elementary.
 - c. To hire a Project Coordinator, a School Social Worker, a Family Liaison, certified as tutors, a Parent Aide, and the contracted services of two Student Resource Officers to provide prevention and intervention services to identified students and their families. The Project Coordinator will be responsible for program documentation and evaluation, including data collection and measuring program effectiveness.
 - d. To provide a Certificate of Insurance which clearly indicates professional liability insurance coverage in the minimum amount of \$2,000,000.
 - e. To issue a monthly billing statement for services provided under this agreement as per billing schedule noted in paragraph #5. The Sheriff's Department shall pay for invoiced services within 30 days from receipt of invoice. Failure to pay for covered services in a timely manner shall constitute cause for termination of this contract.
 - f. To include with the monthly billing statement a monthly activity report documenting program implementation, units of service, and evaluation results.
6. Both parties also agree:
- a. To negotiate any differences in good faith, with the welfare of student/youth and their family as the chief concern.
 - b. To respect and protect confidentiality of students and families when sharing student information.
 - c. To inservice appropriate staff regarding this document and coordinate services with district and local administration.
 - d. To revisit this agreement on a regular and informal basis and provide workshops and access on a timely basis to the Sheriff's Department and the School District should changes and or revisions be necessary.
 - e. To develop administrative guidelines to facilitate the smooth implementation of this Interagency Agreement.
 - f. To work cooperatively and collaboratively with other agencies interested in serving targeted schools in the Orange Park area.

- g. To abide by all the Terms and Conditions set forth by the Florida Department of Juvenile Justice. These Terms and Conditions are specified in Attachment A.
- 7. All parties shall comply with the provisions of Titles VI and VII of the Civil Rights Act of 1964 and all other Federal Laws applicable to equal employment opportunity.
- 8. No otherwise qualified mentally or physically handicapped individual shall, solely by reason of this handicap, be excluded from the benefits of or be subjected to discrimination under this agreement.
- 9. Designated Representatives: The parties designate the following persons to coordinate the implementation of this agreement:

Clay County Sheriff's Office

School District of Clay County

Major Terry Lacasse
 Clay County Sheriff's Office
 P. O. Box 548
 Green Cove Springs, Florida

Norma Martin, Director of Student Services
 School District of Clay County
 23 South Green Street
 Green Cove Springs, Florida

IN WITNESS THEREOF, THE ABOVE MENTIONED PARTIES HAVE CAUSED THIS Agreement to be executed by their duly authorized official on the day and year below written.

CLAY COUNTY SHERIFF'S DEPARTMENT

SCHOOL DISTRICT OF CLAY COUNTY

 Rick Beseler, Sheriff

 School Board Chair

Date _____

Date _____

 David Owens, Superintendent

Date _____

